



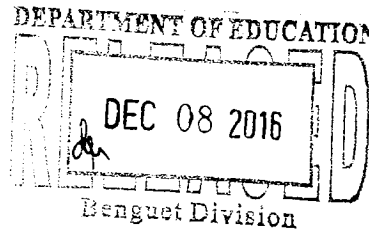
Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BENGUET
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December 8, 2016

DIVISION MEMORANDUM

No. 237, s. 2016



To: All Division Personnel, Public Schools District Supervisors and Coordinating Principals, La Trinidad Elementary and Secondary School Heads and Teachers, Districts of Itogon 1, Tuba and Tublay Elementary and Secondary School Heads and Teachers

From: FEDERICO P. MARTIN Ed. D., CESO VI
Schools Division Superintendent

Subject: Welcome Program for the Secretary of the Department of Education
Leonor M. Briones

1. The Secretary of the Department of Education **Leonor Magtolis Briones** will be the keynote speaker of the opening program of the 2016 Regional Schools Press Conference which will be hosted by the Division of Benguet here in La Trinidad on December 9, 2016. However, the secretary will only be available on December 10 (Saturday) to deliver her speech.
2. As part of your Human Resource Development, you are all required to attend the Welcome Program on **December 10, 2016 at 9:00 A.M. at the Benguet Sports Complex** so as to meet the secretary and to be updated on DepEd programs and concerns.
3. Teaching personnel's will be given 1 day service credit while non-teaching will have 1 day compensatory time-off.
4. Travel expenses and other expenses relative to your participation to this program shall be charged against local funds or school funds subject to usual accounting and auditing rules and regulations.
5. Immediate and widest dissemination of this memorandum is hereby enjoined.